

Phone: 570-525-3247

Eagles Mere Borough

Fax: 570-525-3264

Permit No. _____

Zoning Permit Application

Date Issued _____

Section A – To be completed by the Owner or Designate.

Signature Owner or Designate _____ Date _____

Applicant (Owner): _____ Phone _____

Contact Address: _____

Contractor: _____ Phone _____

Address: _____

Property Location (Street/House): _____

Plot Number (Tax Parcel): _____ Acreage _____ Zoning District _____

Type of Improvement/ Proposed Use:

New Building Deck/Porch Garage
Addition Storage/Shed Other Explain _____

Proposed Use _____

Square Footage

Finished Basement 1st Floor 2nd Floor
Attic (over 6' 6") Porches/Decks Covered Patio
Total Sq. Footage All Floors (GFA)

Building Height (As defined in 105-3 Definitions).

Sewage Disposal

Public Sewer. (Sewer Authority approval required before issuance of permit)
 Private on Lot. (Official S.E.O. approval required before issuance of permit)

Drive Way/Right of Way Permit (include if required)

State Permit Yes No Borough Permit yes No

Required Drawings - The following drawings must be included with the application.

1. Plot (property) Plan and 2. Construction Plans or Floor Plans. See Instructions.

Fees for Zoning Permits - \$50.00 up to 100 sq.ft. plus \$0.25 per sq.ft. over 100 sq.ft.

Cost of Permit

Check #

Permit Approved Permit Denied Reason _____

Zoning Officer _____

Date _____

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Section B – To be Completed by the Zoning Officer.

(Items not pertinent to the application should be marked as “na”).

Inspections

- 1. Pre-Construction** - The Zoning Officer must be notified for a preliminary inspection of the “laid out” site, before any site preparation or construction begins. For this inspection; **(a)** The property lines must be clearly indicated with stakes or paint markers. **(b)** The “foot print” of the new structure must be marked to show the location on the plot and the outside boundaries and measurements of the proposed structure.
- 2. Construction Phase** - The zoning officer will visit the site for a second inspection while the project is still in the construction phase to determine that the work is still in compliance with the approved application.
- 3. Final Inspection** – At the conclusion of construction, The Zoning officer must be notified for a final inspection to determine that all conditions of the approved application have been met.

1. Does the proposed structure meet the zoning requirements in sections 105-8 thru 105-16 and 105-19?

	yes	no		yes	no
Use Regulations:	<input type="checkbox"/>	<input type="checkbox"/>	Lot Area and Width:	<input type="checkbox"/>	<input type="checkbox"/>
Yard Regulations:	<input type="checkbox"/>	<input type="checkbox"/>	Steep Slopes:	<input type="checkbox"/>	<input type="checkbox"/>
Parking:	<input type="checkbox"/>	<input type="checkbox"/>	Signs:	<input type="checkbox"/>	<input type="checkbox"/>
Fencing/Landscaping:	<input type="checkbox"/>	<input type="checkbox"/>			

2. Does the proposed structure meet the zoning requirements in section 105-20 General Regulations?

	yes	no		yes	no
Projections:	<input type="checkbox"/>	<input type="checkbox"/>	Stables:	<input type="checkbox"/>	<input type="checkbox"/>
Height Regulations:	<input type="checkbox"/>	<input type="checkbox"/>	Building area:	<input type="checkbox"/>	<input type="checkbox"/>
Lighting/Signs	<input type="checkbox"/>	<input type="checkbox"/>	Prohibited Uses:	<input type="checkbox"/>	<input type="checkbox"/>
Requires approval of plans by Council-105-10B (3)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Accessory residential facilities-105-20 J (no living,sleeping,Kitchen)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

3. Does the proposed structure meet the zoning requirements for section 105-18 Non Conforming Uses?

If the application involves a nonconforming building or lot, does it comply with sections A, B, and C, D and E in 105-18 Non conforming uses? **yes:** **no:**

Inspection dates:

_____ _____ _____
 Pre-Construction Construction Phase Completion

Be sure to notify the permit officer at least 24 hours before all inspections.

Adam Maczuga 525-3582

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